



## JAPAN

1, M. L. Dahanukar Marg,  
Cumballa Hill, Mumbai 400 026  
Tel : 2351 7101 Fax : 2351 7122



### Business Visa

- Valid Passport for 6 months (**Copy of the Passport - 2 copies of first page on a separate sheet, one copy of last page**)
- 2 Recent Photographs, 45mm x 45 mm, 80% face should be seen with white back ground (*Photographs should not be old for more than 6 months*)
- One Visa application form
- Original covering letter on Company letterhead
- Original Invitation letter from Japan with sign & Seal, Guarantee letter from Japan company with sign & seal, Day by day schedule from Japan with sign & seal, Japan company's Tax Certificate in Original
- Personal IT last 3 years
- Bank statement of 3 months
- Air Ticket
- Copy of the Credit Card

### Tourist Visa

- Valid passport for 6 months (**Copy of the Passport - 2 copies of first page on a separate sheet, one copy of last page**)
- 2 Recent Photographs, 45mm x 45 mm, 80% face should be seen with white back ground (*Photographs should not be old for more than 6 months*)
- One visa application form
- Covering letter on Business letterhead OR Leave letter from the company
- Hotel confirmation
- Day by day tour schedule
- Personal IT last 3 years
- Bank statement last 3 months
- Air Ticket
- Copy of the Credit Card

### Visa Fees

- Rs. 430.00

### Time Taken

- 3 Working Days

**Visa Time**

- Submission Time : 09:30 AM to 12:00 PM
- Collection Time : 09:30 AM to 12:00 PM